

Committee Agenda



**Epping Forest
District Council**

Licensing Committee Thursday, 19th April, 2007

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 2.00 pm

Democratic Services Officer Adrian Hendry (Research and Democratic Services)
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Members:

Councillors M Cohen (Chairman), Mrs P Smith (Vice-Chairman), Mrs P Brooks, R D'Souza, Mrs R Gadsby, P House, Mrs M McEwen, P McMillan, R Morgan, Mrs S Perry, Mrs C Pond, Mrs P K Rush, M Woollard, K Wright and J Wyatt

PLEASE NOTE THE START TIME OF THE MEETING

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

(Head of Research and Democratic Services) To declare interests in any item on this agenda.

- 3. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

4. MINUTES OF LAST MEETING DATED 18 OCTOBER 2006 (Pages 5 - 8)

To confirm the minutes of the meeting held on 18 October 2006 (attached).

5. MINUTES OF THE LICENSING SUB-COMMITTEES

Copies of the minutes of the Sub-Committee minutes will be available for the relevant Chairmen to sign off.

6. REPORT TO COMMITTEE ON THE CURRENT SITUATION WITH REGARD TO APPLICATIONS UNDER THE LICENSING ACT 2003

Under the Licensing Act 2003 officers are required to report on the numbers of applications received and the determinations of those applications. Figures relate to the period up to 31st March 2007.

PREMISES LICENCE APPLICATIONS/VARIATION

| | |
|----------------------------------------------------------|----|
| Number of new applications | 10 |
| Number of renewals | 29 |
| Change of DPS | 42 |
| Number of applications for variation | 2 |
| Number of applications granted under delegated authority | 6 |
| Number considered by sub committee | 6 |
| Number of application granted subject to conditions | 6 |
| Number of application refused | 0 |
| Number of appeals to Magistrates | 0 |
| Temporary event notices | 93 |
| Reviews | 1 |

Personal licence applications

| | |
|----------------------------------------------------------|----|
| Number of applications received | 41 |
| Number of applications granted under delegated authority | 41 |
| Number of application refused | 0 |
| Number of appeals to magistrates | 0 |

7. REVIEW OF LICENSING SUB-COMMITTEE PROCEDURES

Members are asked to review the proceedings of the Licensing Sub-Committee meetings held so far and identify any problems of procedure, policy and housekeeping that have adversely affected the running of the meetings.

8. GAMBLING ACT PROGRESS (Pages 9 - 10)

Consultation on the statement of principles began on the 31st July 2006 and ended on 20th October. The statement of principles went to cabinet on 13th November 2006 and was adopted by Council on 14th December 2006. They have been in place since 31st January 2007. Applications to convert existing licences will start to arrive as from 21st May 2007, the Act will be fully implemented as from 1st September 2007.

The Government have published guideline fees (attached) outlining the maximum fee that can be levied. Officers are consulting with other Council's (via the Essex Licensing Officers Forum) before setting the fee levels. A verbal report will be given at the meeting.

9. REVIEW OF LICENSING

It is intended to undertake a full review of all environmental health functions during the coming year. As part of this review a number of areas will be subject to particular scrutiny. One of these is licensing. The Rogers review of local authority regulatory priorities has highlighted alcohol, entertainment and late night refreshment licensing as a national enforcement priority and internally officers consider that the time is right to review public hire licensing. In order to facilitate this process a review protocol is being developed based on value for money and best value principles. Once developed members will be asked to comment on the protocol. In the mean time members of this committee are asked to think particularly about public hire licensing and those areas that they consider need changing/updating.

10. TO REVIEW ANY CURRENT AND FUTURE TRAINING NEEDS OF THE COMMITTEE

New member training to be held on 21 June 2007.

11. ANY OTHER BUSINESS

12. DATE OF NEXT MEETING

The next meeting of the Licensing Committee has been scheduled for Wednesday 10 October 2007 at 2.00pm in the Council Chamber.